

Please fax this inquiry to
+49 (0)30 - 76 76 84-29



Inquiry congress & meeting

■ ■ ■ Your contact details ■ ■ ■

Firm / organisation:
Contact:
(Title, surame, first Name)
Street:
Postcode/town/country:
Telephone: Fax:
E-Mail: www:

■ ■ ■ Your event ■ ■ ■

Congress Scientific meeting Association meeting Company meeting
 General business meeting Education meeting Other:

Theme / title:

Date / time frame: from to Not fixed

Destination: N° of meeting days:

N° of attendees: (Congress) Language:

Percentage descent of attendees: Germany: Europe: North America:
South America: Asia / Pacific:

Is the meeting steady running? Yes, last time in the year:
 Second last time in the year:
 No

The participation fee is about.: EUR

Is a budget announced? Yes, total amount: EUR Not fixed

Do you have staff members at your disposal to help you staging your meeting?

Yes No

Do you like to receive a full-service-offer? Yes

Or are you interested more likely in partially services? Yes

I am interested in the following services:

Consulting & planning Information & advertisement Online-application
 Registration of attendees Abstracts management Meeting organisation & processing
 Hotel reservation Arrangement of social programs Exhibition organisation
 Winning sponsors Finance management Bookkeeping

Thank you very much! This form is designed to give us a general idea about your project and plans. The details given here are not sufficient however for us to provide you with a tailor-made offer suited precisely to your needs. We shall therefore contact you personally as soon as possible after receiving your inquiry. Please also feel free to contact us directly, by calling Till Runte at +49 (0)30 - 76 76 84-16 or sending an e-mail to till.runte@pcma.de.